



GOVERNMENT OF ASSAM

**OFFICE OF THE DEPUTY COMMISSIONER, UDALGURI, ASSAM.**  
**(Disaster Management Branch)**

**INVITING QUOTATION**

Sealed quotations affixing court fee stamps worth Rs. 8.25 (Rupees eight and paise twenty five) only are hereby invited from the reputed suppliers/ firms for supply of the under mentioned relief materials to the Deputy Commissioner, Udalguri as and when required for flood relief and other disaster during the year 2018-19. The quotations will be received up to 3:00 PM 10/04/2018 and will be opened at 3:00 PM on the same day. The quotationers/ representatives may remain present while opening the quotation.

Sl. No.	Items of Relief Materials	Quantity
1	Rice (Ijong)	Per quintal
2	Masur Dal (Small size)	Per quintal
3	Masur Dal (Big size)	Per quintal
4	Mustard Oil (To be supplied in ½ ltr. pouch)	Per pouch
5	Salt	Per quintal
6	Chira	Per quintal
7	Gur	Per quintal
8	Candle (Medium)	Per packet
<b>Baby food</b>		
9	Nestum	Per 400 gm. pkt.
10	Cerelac	Per 400 gm. pkt.
11	Horlics	Per 400 gm. pkt.
12	Biscuit- Good Day (Small size)	Per packet
<b>Cattle food</b>		
13	Wheat Bran	Per quintal
14	Rice Bran	Per quintal
<b>Poly Tarpaulin sheet</b>		
15	22 feet X 24 feet (3.5 Kg. approx)	Per piece
16	18 feet X 24 feet (4.0 Kg. approx)	Per piece
17	18 feet X 15 feet (4.5 Kg. approx)	Per piece
18	Utensil set (One set containing of 2 nos. Steel Rice Plates, 2 nos. Steel Bowls, 2 nos. Steel Glasses, 2 nos. Cooking Spoons, 1 no. Aluminium Degchi, 1 no. Aluminium Saucepan, 1 no. Aluminium Kadai and 1 no. Aluminium Lid (Dhakna)	Per set
19	Blanket (Single size)	Per piece
20	Plastic Bucket (16 ltr.)	Per piece
21	Torch Light (Big/small) (Two cell/three cell) (Eveready Brand)	Per piece
22	Hair Oil (30 ml.)	Per bottle
23	Bathing Soap (100 gms.)	Per piece
24	Mineral Water (500 ml.)	Per bottle
25	Mosquito Net {Size- 190 cm. X 180 cm. X 150 cm. (Double)}	Per piece
26	Cotton Saree (Standard size & quality)	Per piece
27	Lungi (Standard size & quality)	Per piece
28	Gamocha (Standard size & quality)	Per piece
29	Ganji (Standard size & quality)	Per piece
30	Shawl	Per piece
31	Bamboo (Bhaluka/ Jati - Standard size)	Per piece
32	Tarza Bera (Boket/ Pithi)	Per sqr. feet
33	Cleaning Soap (50 gms.)	Per piece
34	Tooth Paste (50 gms.)	Per piece

**Terms & Conditions:**

1. The rate fixed shall remain valid for 1 (one) year from the date of acceptance.
2. Overwriting in the quotation paper will not be entertained.
3. The bidder should have a shop of his own and must be a licence under the ATA (L&C) Order 1982.
4. Rate against **each item should be clearly written** both in figure and words.
5. It is **not binding on the undersigned to accept the lowest rate.**
6. The **undersigned reserves the right to accept or reject any or all quotations without showing any reason thereof.**
7. **Rate should be quoted inclusive all taxes.**
8. **Items are to be supplied immediately after receipt of incident.**
9. **Sample of materials must be supplied with the quotation.**
10. Supply of materials shall have to be done during emergencies. Hence, items offered shall be of good quality. Supply of substandard, inferior quality materials shall be rejected with forfeiture of security money subsequent legal action.
11. Supplier should mention their PAN/ TIN Numbers along with the quote.
12. Supplier should mention their address of shop/ office/ godown along with the contact numbers.
13. The suppliers should mention their brands which will be supplied at the price quoted compulsorily.
14. Payment will be made as when fund is received from Govt.

Addl. Deputy Commissioner,  
Cum  
CEO, DDMA, Udalguri.  
Date. 31/03/2018

Memo No. URR-15/2011/106/797

Copy to:-

1. The Commissioner, North Assam Division, Tezpur for favour of kind information.
2. The Commissioner & Secretary to the Govt. of Assam, FCS & CA Deptt., Dispur, Guwahati-06 for favour of kind information.
3. The Commissioner & Secretary to the Govt. of Assam, Revenue & Disaster Management Deptt., Dispur, Guwahati-06 for favour of kind information.
4. All members of Purchase Committee for information & necessary action.
5. The District Information & Public Relation Officer, Udalguri. He is requested to give wide publicity through Assam Tribune and local News Papers.
6. The Asstt. Director, Food Civil Supplies & Consumers Affairs, Udalguri/ Bhergaon for information and necessary action.
- ✓ 7. The DIO, NIC, Udalguri for information and necessary action.
8. The President/ Secretary, Chambers of Commerce, Udalguri for information and necessary action.
9. All local traders/ suppliers/ firms for information and necessary action.
10. P.A to D.C. of kind appraisal for Deputy Commissioner, Udalguri.
11. Office file.

Addl. Deputy Commissioner,  
Cum  
CEO, DDMA, Udalguri.